

Guide to Paying Your Student's Bill Online

Step 1: Login to UNL E-Payment System – <https://commerce.cashnet.com/UNLPAY?LT=P>

Login with the user id and password provided to you in the email you received regarding your Authorized Payor account. The email will be from: bursar@unl.edu

Your student must set you up as an Authorized Payor on their student account. If they have not done

so, instructions can be found here: <http://bursar.unl.edu/setting-up-an-authorized-payor>

UNIVERSITY OF
Nebraska
Lincoln

User name ⓘ
[Input field]

Password
[Input field]

Sign in

[Forgot password](#)

ATTENTION: This is a separate login from any guest account your student may have created for the MyRED portal.

If your student has not established an Authorized Payor account for you, please have them login to the MyRED portal. Under the "Student Account"

Step 2: UNL E-Payment System - Select 'Make a payment'.

UNIVERSITY OF
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Lincoln

Overview

My Account

Overview

Make a Payment

Transactions

Help

Sign Out

HERBIE HUSKER
University of Nebraska - Lincoln (Training)

Balance
\$1,923.45

Summary

Payment on Student Account	\$1,923.45
Balance	\$1,923.45

Do you want

Make a payment

Step 3: Enter Amount of Payment – Enter the amount you would like to pay in the Amount box.

Please Note: Payment is only allowed if there is a positive balance on the account.

Select 'Checkout'.

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Step 1 of 3: Pay amount

How much would you like to pay?

Balance items

<input checked="" type="checkbox"/> Uncheck all 1 of 1 selected			
Description	Balance	Amount	
<input checked="" type="checkbox"/> Payment on Student Account	\$1,923.45	\$500.00	
Total balance			\$1,923.45
Pay amount			\$500.00
Remaining balance			\$1,423.45

* Indicates required field

Payment 1 item

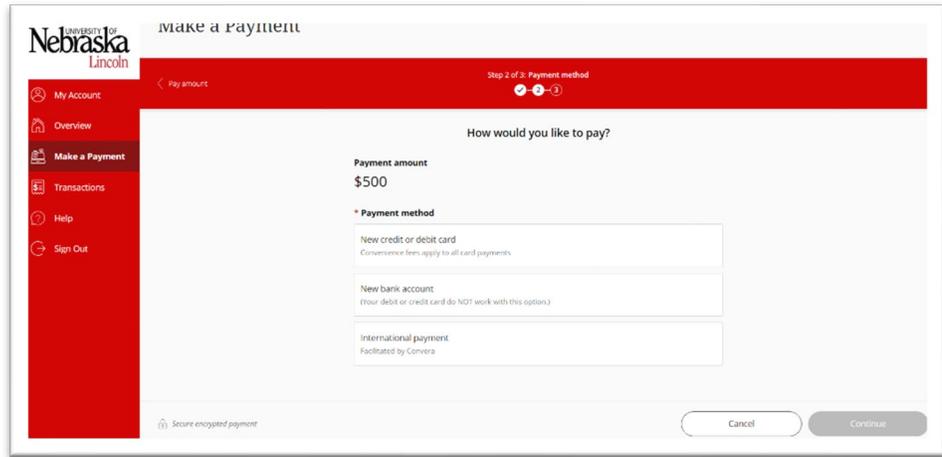
\$500

Cancel Checkout

Step 4: Choose Payment Method -

Choose your method of payment. Enter details of payment method (see below). Select 'Continue'.

See separate 'International Payments' document for further details on this option.

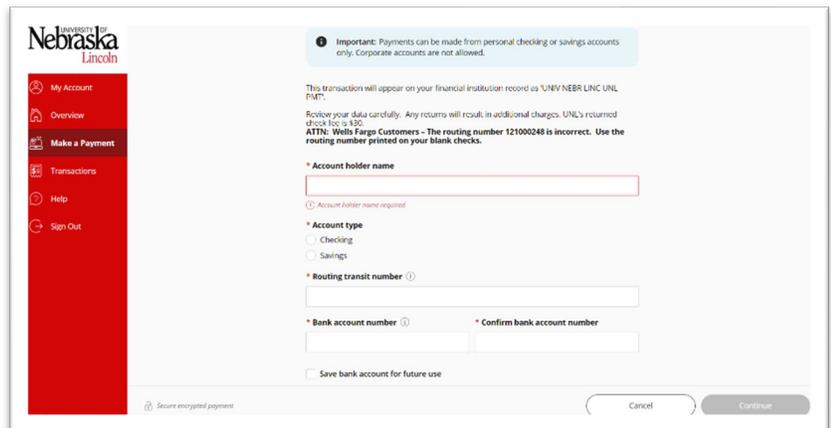


Step 5: Submit Payment – Review payment details and select 'Continue' button to complete the payment.

Bank Account (online check) Form:

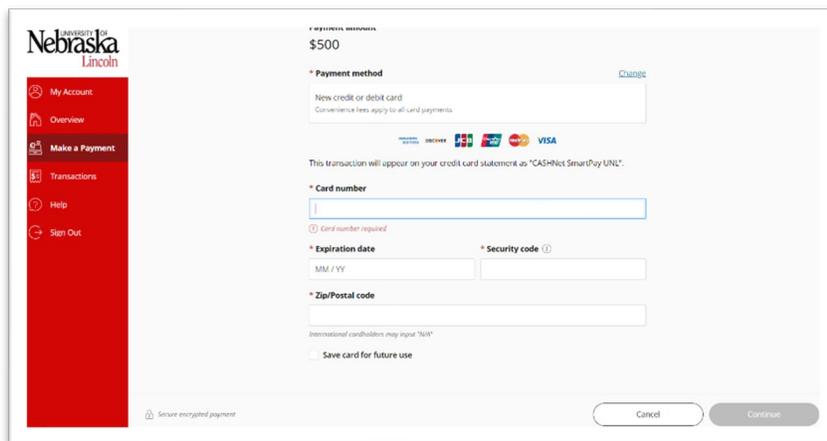
BE VERY CAREFUL WHEN ENTERING YOUR BANK ACCOUNT INFORMATION. Inaccurate information will result in a \$30 return check fee.

CAUTION: Do NOT enter your debit card or credit card number on the Bank Account Form. Neither is the bank account number needed to make this type of payment.



Save your payment information for future use by checking the box 'Save bank account for future use' and entering a nickname for the payment method in the field provided.

Credit or Debit Card Form:



A convenience fee is charged on all card payments. Cards are ONLY accepted online.

Save your payment information for future use by checking the box 'Save card for future use' and entering a nickname for the payment method in the field provided.